



## Supplier Self-Assessment

*Return required within 3 days*

### Company details:

Supplier / Company	<input type="text"/>		
Street / House No.:	<input type="text"/>	Telephone:	<input type="text"/>
Postal Code / City	<input type="text"/>	Telefax:	<input type="text"/>
Country:	<input type="text"/>	Homepage:	<input type="text"/>

### Company information:

Legal form:	<input type="text"/>		
Ownership structures /	<input type="text"/>		
Group affiliation:	<input type="text"/>		
	<input type="checkbox"/> Producer	<input type="checkbox"/> Sales office of the producer	<input type="checkbox"/> Distributor
Employees total:	<input type="text"/>	Production:	<input type="text"/>
	of which in	Development:	<input type="text"/>
		Quality management:	<input type="text"/>

Total turnover in the last years:

1 year ago:	<input type="text"/>
2 years ago:	<input type="text"/>
3 years ago:	<input type="text"/>

Turnover with KESSEL in the past years:

1 year ago:	<input type="text"/>
2 years ago:	<input type="text"/>
3 years ago:	<input type="text"/>

Production plant:	Name / description:	<input type="text"/>
	Street / house number:	<input type="text"/>
	Postal code / city:	<input type="text"/>
	Country:	<input type="text"/>

### Bank account:

Name of the bank:	<input type="text"/>		
Address of the bank:	<input type="text"/>		
Bank identification number:	<input type="text"/>	Account number:	<input type="text"/>
IBAN – No.:	<input type="text"/>	SWIFT- / BIC – Code:	<input type="text"/>
VAT – ID No.:	<input type="text"/>	Tax identification number:	<input type="text"/>

**Contact person:**

Sales:	Language: <input type="checkbox"/> German <input type="checkbox"/> English <input type="checkbox"/> Other:
e-mail address:	Telephone number (direct):
	Fax number (direct):
Development:	Language: <input type="checkbox"/> German <input type="checkbox"/> English <input type="checkbox"/> Other:
e-mail address:	Telephone number (direct):
	Fax number (direct):
Quality management:	Language: <input type="checkbox"/> German <input type="checkbox"/> English <input type="checkbox"/> Other:
e-mail address:	Telephone number (direct):
	Fax number (direct):
Bookkeeping:	Language: <input type="checkbox"/> German <input type="checkbox"/> English <input type="checkbox"/> Other:
e-mail address:	Telephone number (direct):
	Fax number (direct):
Logistics:	Language: <input type="checkbox"/> German <input type="checkbox"/> English <input type="checkbox"/> Other:
e-mail address:	Telephone number (direct):
	Fax number (direct):
Customs:	Language: <input type="checkbox"/> German <input type="checkbox"/> English <input type="checkbox"/> Other:
e-mail address:	Telephone number (direct):
	Fax number (direct):

By signing this supplier self-assessment, the undersigned agrees on behalf of and with authority for the aforementioned employees that his/her personal data, and here, in particular, surname, first name, address, e-mail address, telephone number, fax number and language selection will be collected, stored, processed and forwarded within the Kessel Group. The undersigned voluntarily agrees to the processing of this personal data on behalf of the aforementioned employees. In accordance with Section 13ff. GDPR, employees may, at any time, request information regarding the data processed by KESSEL AG or its deletion, correction or limitation. In addition to this, employees may, at any time and without giving reasons, revoke their declaration of consent with effect for the future. The revocation can be sent to the following e-mail address: [datenmanagement@kessel.de](mailto:datenmanagement@kessel.de)

\_\_\_\_\_  
*legally binding signature*

**Information on the quality management system**

**Do you have a registered quality management system?**

yes /  no

Type of certification	Planned date	Certificate is valid until
ISO/TS 16949 <input type="checkbox"/> yes / <input type="checkbox"/> no		
DIN EN ISO 9001 <input type="checkbox"/> yes / <input type="checkbox"/> no		
DIN EN ISO 14001 <input type="checkbox"/> yes / <input type="checkbox"/> no		
DIN EN ISO 50001 <input type="checkbox"/> yes / <input type="checkbox"/> no		
Occupational safety management (OHSAS 18001, Seal of Approval, SCC) <input type="checkbox"/> yes / <input type="checkbox"/> no		
Sustainability management <input type="checkbox"/> yes / <input type="checkbox"/> no		

**When NO:**

- Do you have another certificate to assess your quality management?  yes /  no

If yes - which?

- Is your quality management set down in a QA manual?  yes /  no

- Which quality inspections are carried out, and how are these inspections documented?

**Process monitoring**

Do you carry out one of the above measures regularly?  yes /  no

Which?

**Initial sampling**

According to what specifications do you carry these out?

**Is an annual QM self-assessment carried out?**

yes /  no

**Are you willing to conclude a QAA [ Quality Assurance Agreement]?**

yes /  no

**CAD Systems:**

Solid Works  yes /  no

STEP  yes /  no

**Interfaces:**

IGES  yes /  no

yes /  no

**Logistics:**

What is your throughput time in production?

What is your standard delivery time?

Do you use VMI tools or do you intend to use them?  yes /  no

Are you willing to set up a consignment warehouse?  yes /  no

**Costs:**

Are you working on programmes for permanent productivity improvement?  yes /  no

Are you willing to carry out mutual value-analysis projects?  yes /  no

Are you willing to agree on discounts over the product life cycle?  yes /  no

Are you willing to disclose your calculation?  yes /  no

**General:**

Can goods tags with barcodes be produced?  yes /  no

Is your company EDI capable?  yes /  no

Is it possible to order by e-mail?  yes /  no

Explain your emergency strategy for maintaining your ability to deliver

Do you have product liability insurance?  
If so, up to what amount?   yes /  no

Do you have insurance to cover the costs  
of return/exchange actions?  
If so, up to what amount?   yes /  no

Do you agree - if desired - to send us a  
copy of these policies?  yes /  no

**Environmental management:**

Is there an environmental policy regarding compliance with the relevant laws  
and regulations, prevention of environmental pollution and  
commitment to continuous improvement, and does it cover all areas,  
levels and employees of the site/sites?  yes /  no

**Environmentally-oriented product development:**

Are the guidelines and legal regulations of ROHS / REACH known?  
And are these requirements fully satisfied by your products?  yes /  no

**Minimum wage:**

Are you familiar with the regulations of the Minimum Wage Act  
and the provisions of the collective bargaining agreement on the generally  
binding minimum wage in your industry, and do you fully comply with them?  yes /  no

In addition, are you prepared to sign a  
corresponding declaration of commitment?  yes /  no

**Reply to:**

**KESSEL AG  
Bahnhofstraße 31  
85101 Lenting**

Place, date, signature and company stamp